

**MINUTES  
REGULAR MEETING  
UTILITY SERVICE BOARD  
JANUARY 21, 2013**

The Regular Meeting of the Utility Service Board of the City of Jasper, Indiana, was held in the Council Chambers of City Hall in Jasper at 7:00 PM on Monday, January 21, 2013.

The meeting was called to order by Chairman Wayne Schuetter.

**UPON CALL OF THE ROLL, THE FOLLOWING WERE PRESENT:**

Wayne Schuetter – Chairman  
Rick Stradtner – Vice Chairman  
Doug Schulte – Water Commissioner  
Alex Emmons – Wastewater Commissioner  
Ken Sendelweck – Electric Commissioner  
Dave Hurst – Board Member  
Keith Masterson – Board Member

**ALSO PRESENT:**

Jerry Schitter – Electric Distribution Manager  
Windell Toby – Electric Generation Manager  
Michael A. Oeding – Gas & Water Manager  
Ed Hollinden – Wastewater Manager  
Bud Hauersperger – General Manager  
Renee Kabrick – City Attorney  
Ashley Kiefer – Office Manager

**PLEDGE OF ALLEGIANCE** (DVD-00:54)

Chairman Wayne Schuetter led the Pledge of Allegiance.

**REORGANIZATION OF THE UTILITY SERVICE BOARD FOR 2013 & APPOINT COMMISSIONERS & COMMITTEES FOR 2013** (DVD-01:17)

Chairman Wayne Schuetter stated that it is time for election of officers and he opened nominations.

Alex Emmons made a motion to nominate Wayne Schuetter for Chairman, Rick Stradtner for Vice Chairman, and Doug Schulte for Secretary.

He also nominated to keep himself as Wastewater Commissioner, Dave Hurst as Water Commissioner, Keith Masterson as Gas Commissioner, and Ken Sendelweck as Electric Commissioner.

Emmons also made a recommendation that Committee Assignments remain the same as 2012 based on the Commissioners.

Ken Sendelweck seconded the motion.

Chairman Wayne Schuetter asked if anyone had any other motions concerning reorganization. There were no other nominations. Schuetter then asked that someone make a motion to close nominations.

Rick Stradtner made a motion to close nominations. Doug Schulte seconded the motion. Motion approved, 7-0.

Chairman Schuetter then called for the vote on the nominations. The nominations were approved, 7-0.

**QUOTE OPENING: COLLECTION DEPT. SERVICE TRUCK – WASTEWATER**  
(DVD-02:58)

Bud Hauersperger opened the quotes and read them aloud as follows:

1. Sternberg Ford Dale, IN	\$35,604.00 <u>- 6,000.00</u> trade-in \$29,604.00
2. Ruxer Ford Jasper, IN	\$34,449.00 <u>- 5,000.00</u> trade-in \$29,449.00
3. Bob Luegers Motors Jasper, IN	\$33,115.00 <u>- 7,500.00</u> trade-in \$25,615.00
4. Uebelhor & Sons Jasper, IN	\$32,388.00 <u>- 8,000.00</u> trade-in \$24,388.00

All quotes included a Non-Collusion Affidavit, an Indiana Legal Employment Declaration, a Nepotism Policy Affirmation, and an Affidavit Regarding Non-responsibility.

Ed Hollinden asked permission to purchase the service truck from the low quoter, if specifications were met.

Alex Emmons made a motion to give Hollinden permission to purchase the service truck for the low quote of \$24,388 from Uebelhor and Sons, if specifications were met. Doug Schulte seconded the motion. Motion approved, 7-0.

**APPROVAL OF MINUTES** (DVD-08:14)

Chairman Wayne Schuetter presented the minutes of the December 11, 2012 Special Joint Meeting and the December 17, 2012 Regular Meeting and there being no corrections or

amendments, asked for a motion to approve the minutes. Rick Stradtner made a motion to approve the minutes of the December meetings as presented. Doug Schulte seconded the motion. Motion approved, 7-0.

#### **COAL HAULING CONTRACT** (DVD-09:10)

Windell Toby informed the Board that he contacted Buchta Trucking to extend the coal hauling contract for one year, as needed, until December 31, 2013 for the power plant. There is a 4% rate increase but no minimum.

Ken Sendelweck made a motion to renew the coal hauling contract with Buchta Trucking for one year, contingent upon legal review. Keith Masterson seconded the motion. Motion approved, 7-0.

#### **JASPER CLEAN ENERGY MONTHLY REPORT** (DVD-10:22)

Bud Hauersperger explained the Jasper Clean Energy monthly report for December to the Board. Hauersperger stated that there had been no changes in the report from last month, other than the schedule being extended because of the litigation.

#### **ELECTRIC PLANNING COMMITTEE REPORT** (DVD-10:46)

Ken Sendelweck, Chairman of the Electric Planning Committee, stated the committee did not meet during the past month.

#### **ADD TOWER & CLEARWELL INSPECTIONS TO CAPITAL EXPENDITURE PLAN FOR 2<sup>ND</sup> OR 3<sup>RD</sup> QTR. 2013** (DVD-10:54)

Mike Oeding informed the Board that the inspection of the towers and clearwells were left off of the Capital Expenditure Plan for 2013. These inspections need to be done every three years and Oeding would like the inspections done in the third quarter. All towers would be inspected at one time for an estimated cost of \$20,000.

Alex Emmons made a motion to add the inspection of the towers and clearwells for \$20,000 to the 3<sup>rd</sup> quarter of the 2013 Capital Expenditure Plan. Dave Hurst seconded the motion. Motion approved, 7-0.

#### **NEWTON STREET STATE HIGHWAY PROJECT PLANNED** (DVD-13:02)

Oeding informed the Board that they were looking into installing a new 8" water line along Newton Street. There have been several problems with breaks in the lines. Oeding checked with INDOT and they are not planning on doing any projects along that part of the highway in the next 18 months. Oeding will keep checking with the State in order to schedule repairs when they have a project in line.

#### **3<sup>RD</sup> AVENUE PROJECT UPDATE** (DVD-13:53)

Oeding was informed last week that the EDA was reviewing the 3<sup>rd</sup> Avenue project. They were questioning what we were hooking up to on the other end of the line and how old the lines were.

Midwestern submitted another set of plans with dates about a week ago and Oeding has not heard anything since.

Hauersperger stated that on Thursday EDA asked for more information regarding the area between Staat Strasse and the filtration plant. Hauersperger sent them the information and is waiting on a response.

#### **LEVELS AT BEAVER LAKE** (DVD-15:05)

Oeding stated that the water level at Beaver Lake is up significantly. Normally the lake is lowered 6 feet in the winter, but as of now it is 3 feet above winter pool. About 3 more feet to go and the lake should be at spillway level.

Oeding stated that 3 little weep spots were found in the Dam where moisture may be coming in. Oeding contacted Burke Engineering and Force Construction about the situation. Everything else looks good at the Dam.

#### **PERMISSION TO JUNK ITEMS** (DVD-16:07)

Oeding asked for permission to junk two printers and two computers that no longer work.

Doug Schulte made a motion to designate the two printers and two computers as junk items for disposal from the Gas and Water Department. Rick Stradtner seconded the motion. Motion approved, 7-0.

#### **APPROVAL TO PURCHASE NEW COPIER** (DVD-17:12)

Oeding asked for permission to purchase a new copier from Hoosier Business Machines for \$9,859, minus a trade-in, for a net total of \$5,895.

Ken Sendelweck made a motion to give Oeding permission to purchase a new copier from Hoosier Business Machines for \$5,895. Alex Emmons seconded the motion. Motion approved, 7-0.

#### **ATRAZINE SETTLEMENT CHECK** (DVD-18:36)

Oeding received a check in the amount of \$110,466.33 for the atrazine litigation in the mail on Friday. Hauersperger stated that the check should be deposited into the Water's Operation and Maintenance fund.

Keith Masterson made a motion to deposit the check for \$110,466.33 into the Operation and Maintenance fund for the Water Department, contingent upon legal review. Dave Hurst seconded the motion. Motion approved, 7-0.

#### **PERMISSION TO HIRE 2 PART-TIME EMPLOYEES FOR SUMMER** (DVD-20:44)

Oeding asked for permission to hire 2 part-time summer employees to help paint gas meters and water hydrants. A Power Plant employee, who passed away this year, used to take care of this maintenance.

Ken Sendelweck made a motion to give Oeding permission to look into hiring 2 seasonal part-time employees for summer help for the Gas and Water Department, contingent upon a seasonal part-time position being in the Salary Ordinance. Rick Stradtner seconded the motion. Motion approved, 7-0.

**GAS PLANNING COMMITTEE REPORT** (DVD-24:20)

Bud Hauersperger, General Manager, stated the committee did not meet during the past month.

**WATER PLANNING COMMITTEE REPORT** (DVD-24:28)

Doug Schulte, past Chairman of the Water Planning Committee, stated the committee did not meet during the past month.

**WASTEWATER PLANNING COMMITTEE REPORT** (DVD-24:47)

Alex Emmons, Chairman of the Wastewater Planning Committee, stated the committee did not meet during the past month.

**CONFLICT OF INTEREST DISCLOSURE STATEMENTS** (DVD-24:55)

Ashley Kiefer presented the annual Conflict of Interest Disclosure Statements for Jerry Schitter and Mike Oeding. Schitter's statement needs to be signed by the Common Council, therefore no action is required.

Kiefer stated that Mike Oeding is the President of the Board of the Gas Utilities Alliance, which sets insurance rates and provides excess liability insurance for our gas distribution system.

Doug Schulte made a motion to approve the Conflict of Interest Disclosure Statement for Mike Oeding as presented. Keith Masterson seconded the motion. Motion approved, 7-0.

**APPROVAL TO VOID INVOICE BILLED TO JASPER FIRE DEPT.** (DVD-26:13)

Hauersperger stated that an invoice was generated by the Water Department to the Jasper Fire Department regarding damage to a fire hydrant by the Fire Department. Normally an estimate is done for insurance reasons, but in this situation an invoice was sent out by mistake to the Jasper Fire Department and needs to be voided. The cost for hydrant repair will come from the Operation and Maintenance Fund.

Alex Emmons made a motion to approve the voiding of the invoice to the Jasper Fire Department for a damaged fire hydrant. Dave Hurst seconded the motion. Motion approved, 7-0.

**GERMAN AMERICAN BOULEVARD** (DVD-27:37)

Hauersperger tabled this item until next month's meeting.

**PAYMENT REQUEST FROM FORCE CONSTRUCTION** (DVD-28:01)

Hauersperger presented a payment request on behalf of Force Construction for \$8,000. This is the final payment for this project. This payment will close out the OCRA grant.

Doug Schulte made a motion to approve the Contractor's Application for Payment #10 to Force Construction in the amount of \$8,000. Dave Hurst seconded the motion. Motion approved, 7-0.

**FINANCE COMMITTEE REPORT & PRESENTATION OF CLAIM DOCKET** (DVD-29:43)

Doug Schulte reported the Finance Committee had met and reviewed the claims on the Claim Docket.

The Finance Committee recommended approval of the claims as presented.

Rick Stradtner made a motion to approve the claims as presented. Keith Masterson seconded the motion. Motion approved, 7-0.

**MAYOR** (DVD-30:40)

Mayor Seitz encouraged the Utility Service Board members to visit the Business Office and see the new secure panels. He stated that City employee Al Kiefer did a great job helping with the renovation. He also thanked the Utility staff for working on the recent Country Club issue.

The Mayor also addressed the upcoming repaving of 231. He asked Oeding to consider if he needed anything done south of the water tank during this time.

He also thanked the new Utility Service Board members, Dave Hurst and Keith Masterson for accepting their new roles on the Board.

There being no further business to come before the Board, the meeting was adjourned at 7:34PM upon motion by Alex Emmons and second by Dave Hurst. Motion approved, 7-0.

The minutes were hereby approved \_\_\_\_\_ with   X   without corrections this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Attest: \_\_\_\_\_  
Secretary Chairman